

MINUTES

CITY OF ENGLEWOOD RECORDS COMMISSION

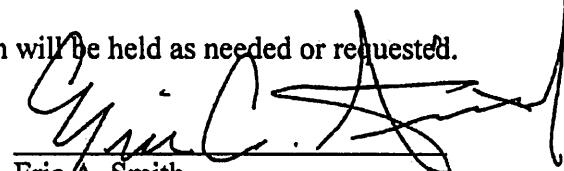
October 25, 2023

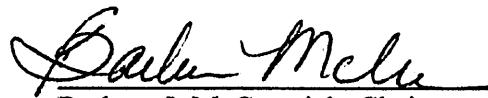
A meeting of the City of Englewood Records Commission was held on this date in the conference room at the Englewood Government Center. Those present were City Manager, Eric Smith; Director of Police, Corey Follick; Director of Human Resources, Barbara McCormick; and Finance Director, Della Stearns.

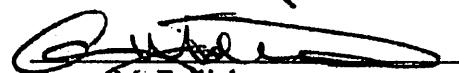
The Commission acknowledged the upcoming retirement of Director of Human Resources, Barbara McCormick and the appointment of Kerry Norman as Director of Human Resources. Consistent with past practice and current job descriptions, Ms. Norman will assume the role of Chairman of the Records Commission upon the retirement of Ms. McCormick on December 31, 2023.

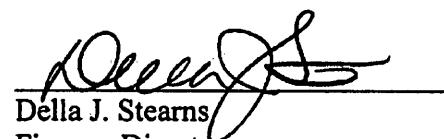
Updated schedules of records retention and disposition were submitted and approved from the Police Department.

The next meeting of the records commission will be held as needed or requested.

  
Eric A. Smith  
City Manager

  
Barbara J. McCormick, Chairman  
Director of Human Resources

  
Corey M. Follick  
Director of Police

  
Della J. Stearns  
Finance Director