



DEPARTMENT OF CODE ENFORCEMENT

CITY OF ENGLEWOOD

333 W. NATIONAL ROAD ENGLEWOOD, OHIO 45322
937-836-5106 | FAX: 937-836-7426

PLEASE PRINT

PRE-SALE INSPECTION APPLICATION

"SELLER" INFORMATION

Address of Property: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Owners Address If Different: \_\_\_\_\_ Alt Phone # \_\_\_\_\_

PROPERTY DETAILS

"Fenced Yards must have gates unlocked for inspection"

Vacant Occupied Rental

NOTE: OUTSIDE DOG ON PREMISES? YES NO

EXISTING STRUCTURES ON PROPERTY

DECK STORAGE SHED DETACHED GARAGE ROOM ADDITION
PATIO COVER PATIO ENCLOSURE FENCE SWIMMING POOL/HOT TUB
GAZEBO/ARBOR/PERGOLA OTHER STRUCTURE:

"BUYER" INFORMATION

(Please fill out as completely as possible. If there is presently NO BUYER, write N/A below on "Buyer" line)

BUYER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

REALTOR: \_\_\_\_\_ PHONE #: \_\_\_\_\_

PRINTED NAME/PHONE # of APPLICANT: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ CLOSING DATE: \_\_\_\_\_

\*\*CERTIFICATE OF OCCUPANCY IS TO BE: \_\_\_\_\_ HELD FOR PICK-UP -OR-

MAILED TO: \_\_\_\_\_

The transfer for monetary consideration, of any real property in the City of Englewood without a valid Pre-Sale Inspection Certificate of Occupancy constitutes a violation of the Englewood Zoning Code, and all parties to such a transaction shall be subject to a fine and/or legal proceedings.